

Thomas Jefferson Band Patrons, Inc.
Meeting Minutes
November 20, 2017

Welcome

Meeting was called to order at 7:08 PM in the TJHS Chorus Room
Kris Herazo welcomed everyone and led the pledge of allegiance

Band Director's Report

- Mr. Mirabella passed out to the students the itinerary for the Erie football game; using charter buses. No open beverages permitted this is due to spillage issues/concerns. Not stopping to eat so kids should eat before call time; a sandwich and chips will be provided for the ride home. Be sure the students are dressed in layers.
- Brass/Jazz Band performance at Jefferson Hospital next Tuesday.

Auxiliary Report

- No report

Approval of Band Meeting Minutes

- Spelling correction identified. Motion to approve minutes: 1st – Carolyn Ingimarson and 2nd – Dawn Zacharias

Treasurer Report

- Income/Expense report through October 2017 was passed out.
- Panera fundraiser brought in \$151
- Band Festival – still waiting on a few more expense

Board Report

- **Suggestions on Parent Volunteer Engagement**
 - Create a new committee for volunteer recruitment
 - Mandatory set of volunteer hours by parents; concern how to implement when band is a graded class.
 - Increase assessment fee and discount to \$75 with a predetermined number of volunteer hours; concern with complexity of managing.
 - Relationship building through establishing volunteer recruiters/mentors that would be assigned to incoming parents
 - Focus group on incoming students/families
 - Add language to new parent packets with ways they can get involved and fundraise.
 - Hold a Band Patron mixer such as a picnic
 - Revive participation in curriculum night at the middle school and freshman orientation night; get current band students involved.
- **Band Board/Committee Chair Vacancies for 2018-2019**
 - Provided an overview of the Band Patrons organization's purpose and overview of each board position. Suggested those interested in President, VP and Secretary to get with each member to have a conversation to learn more about the role.
 - Resumes are to be sent to the board before next meeting.

New Business

- Patrons' inquiry into donation made to Indian Creek Marching Band.
 - Why was it made? Their information was missing from the band festival program due to an issue/oversite of the file sent from them. It was an embarrassment and further enhanced with the families of those members traveling from Ohio spending a lot of money at our festival. Mr. Mirabella determined that a donation was in order and requested the board to issue the donation immediately.
 - Whether the issue was with the Patrons or Indian Creek, why did the Patrons pay the donation? It was viewed that the Patrons should have verified with Indian Creek that the file received was correct when it was received blank and not to rely strictly on email. The rationale was countered that at some point the other band needs to be accountable for making sure their information is received.
 - How did the donation impact us and is Indian Creek in financial need? Our festival profit was reduced by \$1K. Indian Creek is not in financial need to our knowledge. The amount was determined by Mr. Mirabella which was communicated to the other band director before the board was brought into the loop. It is important to note that the fault lies with the Patrons being the coordinators of the festival and could have and should have done something when the missing information was identified.
- Eileen Andreola questioned the process of spending \$1K of the Patron money without a Patrons vote.

- A request to modify the language in the by-laws to clarify the dollar value of when a Patrons vote is required before spend.
- Becky Evanchak to research language options that could be added without impacting emergency spend over the dollar amount requiring a Patrons vote; will also look at PTA By Laws as suggested.
- **By-Law and Standing Rule changes:**
 - Add Section TBD – children/students not a member of the TJHS marching band are not permitted to ride the band buses to performances due to liability reasons.
 - Change the timeframe when the following school year's budgeted is proposed and voted on
 - Add language on chaperone clearance requirements to include finger printing.
 - Change the nomination for board members to January, speeches in February and election in March so incoming board members can shadow and the current members for a clean transition and training.
 - Add language to clarify the dollar amount of spend requiring a vote by the Patrons before spend.
 - Add volunteer recruiting committee

Standing Committees

- Band Banquet – Carolyn Ingimarson needs help with the banquet
- Senior Spirit Award – Two awards given out at banquet. Dawn Zacharias to get with Becky Evanchak on forms and timeline.

Fundraisers

- General Fundraisers:
 - Spaghetti Dinner – March 2018. Cheryl Freedman is Chair. More information to come.
 - A suggestion was made to offer a gluten free option
- Student Goal Fundraisers – PLEASE HAVE YOUR STUDENTS CHECK THE BAND ROOM FOR FORMS
 - Hoagies – debate on quality of Triangle Hoagies. Will try one more time and then determine alternative options.
 - Pepperoni Rolls –sale 11/13 thru 12/1 with delivery 12/14 – need chair for next year
 - Yankee Candles –sale ends 10/24 with delivery by Thanksgiving
 - Applelicious –10/30 thru 11/9 with delivery 12/12
 - Wreath Sale– sale 10/8 thru 11/8 with delivery 12/4 – need chair for next year
 - Script – Shawn Plasynski chairing – runs every month with orders due the 1st of each month.
 - Fruit Sale – TBD – Dawn Zacharias agreed to chair
 - Vocelli – sale in January – Discount card sold for \$10 each – all profit
 - Rita's Cards – sale in Feb/March
 - Steeler Games – This fundraiser is in jeopardy due to the lack of participation; folks signing up but not showing up. Aramark has threatened to pull our booth since we are unable to meet the commitment requirements. Anna McElhinny to get with Kris Herazo to discuss further.

Dates to Remember

- Next Band Patron meeting 1/8/18

President Herazo called for a motion to adjourn: 1st Brandi Moyer-Dinardo and 2nd Jim Grassi. Meeting adjourned 8:25.

Respectfully Submitted
Rebecca Evanchak
Band Patron Secretary