

Thomas Jefferson Band Patrons, Inc.  
Meeting Minutes  
September 13, 2016

I. Welcome

The meeting was called to order at 7:05 pm in the Thomas Jefferson High School Chorus Room. Kris Herazo welcomed everyone and led the Pledge of Allegiance.

II. Band Director's Report

Mr. Mirabella was not present. Kris passed on that the kids are doing great and all the parents should be proud of how they conducted themselves at the Trinity Football game as they waited for the rain to stop in the school auditorium. First festival is North Hills and call time TBD. Kris provided an overview of what to expect at festivals for the new band parents.

III. Treasurers Report

- Checking account balance as of 8/31 is \$5,547 and the GSA is \$54,531.
- Band camp lunches went over budget by \$574 but we had more kids this year.
- Under budget with Kennywood by \$34.
- Disney Trip consent forms/contract will be going home with the students this week. One consent per child.
- Requested everyone to adhere to payment schedules and to mail payments to Heather; do not drop off payments to school or in the band room. Payments will be taken out of GSA at the beginning of the month. First payment is \$250 and non-refundable.
- Any financial situations that need discussed regarding trip payments are to be discussed privately with Heather; conversations will be kept confidential.
- Freshman parents working Steeler games will have estimates placed in the GSA accounts.
- Looking for a treasurer to back fill Heather at the end of the year; daughter is graduating.

IV. Approval of the August 2, 2016 meeting minutes - One correction regarding the wreath fundraiser. Minutes reflected that there were two different size wreaths. Correction is that there is only one size with two different color options for the bow.

V. Board Report:

- a. Chaperones – Some students have been rowdy on the busses. I was requested for the parents to remind their child(ren) to respect the chaperones for they are volunteering their time to help them and the band program.

Also, if you send snacks with your child(ren) for the bus rides, please stay away from snacks such as popcorn that tends to scatter everywhere, stay away from gummy candy and lollipops for they get sticky and ruin the uniforms.

As a reminder, chaperone volunteers are to sign up for games and festivals using the Sign Up Genius on the band website.

Lori Danen asked as to whether chaperones can meet up with the band if they are unable to make call time. Joe Evanchak recommended in those cases to sign up for home games or festivals which are usually on weekends. Kris agreed with response and added in those particular situations to engage Joe directly to discuss further.

- b. Disney – Kris provide a brief update on the trip regarding payments and travel.
1. As of right now, the target cost for each student is \$1750.

2. Payment schedule is included in the consent/contract: 1<sup>st</sup> payment is a \$250 nonrefundable payment and the remaining 3 payments are \$500 each. Last payment will be adjusted based on final cost.
  3. Flights are going to be a little different this year with one leaving Monday night and the other Tuesday morning. Everyone is coming back on Sunday by 4:00 pm. Flying Southwest.
- c. Fundraisers – Per Mary Grassi they are going well and we have some upcoming fundraisers.
1. Enjoy book – due 9/23 and you get \$10/book profit
  2. Hoagie sale – due 9/26
  3. Pepperoni Roll sell sold over 4K rolls; best sale we had participation in.
  4. Yankee Candle – info coming out early October; delivery before Christmas
  5. Applicious – coming soon
  6. Fruit Sale – kicking off 10/24
  7. Wreath sell– coming in November
  8. Steeler Games – ongoing. Looking for someone to chair this fundraiser for next year.
  9. Buffalo Wild Wings (West Mifflin)– we signed up the Home Team Advantage fundraiser. Show the TJ Band team card when you dine in, 10% of your check will be donated to the TJ band. Goes through Dec.
  10. Primanti Bros. – Rob Stosic is looking into a similar program as BWW where you show a card and the band receives 10% of your check year round.
  11. Spaghetti Dinner – Kelly McBeth has volunteered to chair this event; takes place the Saturday of the spring musical.
- d. Extra Band T-Shirts can still be ordered through 9/16
- e. Senior Recognition – Sandra McClain and Brandi Moyer DiNardo are chairing; 32 seniors.
- f. Alumni Band - it was questioned as to who is handling alumni band information. Deb Tobias had setup a website for information, music, etc. to engage alumni and used to see who all was planning to come back for homecoming. The number of alumni coming back is needed to include in the count for snacks/drinks the night of the football game.
- g. Band Festival – Becky Evanchak read through a planning checklist for committee chairs to provide status updates and identify outstanding items.
1. Everything is on task. The following areas are still being worked on/ addressed: director packets, program cover design, programs, notification of police and securing EMTs, time we can access stadium, meeting with Mr. Mirabella, Mr. Sefchak or Mr. Ware, Mr. Snodgrass, Kris Herazo, Jim Grassi, Sandra McClain and Leslie Zovoko to walk through setup and requests.
  2. Approval was secured to produce additional yard signs for publicity.
  3. Sandra McClain and Becky Evanchak are going to try a ticket presale at Homecoming football game; approval secured by Mr. Cherpak.
  4. Sue Kempa will be coordinating decorations.
  5. Additional volunteers are needed; Kris will send out another request for sign ups.

President Herazo called for a motion to adjourn; motion made by Deann Felix and 2nd by Joe Evanchak.  
Meeting ended at 8:30 pm.

Respectfully submitted,  
Becky Evanchak  
Band Patron Secretary