

Thomas Jefferson Band Patrons, Inc.
Meeting Minutes
November 7, 2016

I. Welcome

The meeting was called to order at 7:07 pm in the Thomas Jefferson High School Chorus Room. Kris Herazo welcomed everyone and led the Pledge of Allegiance.

II. Band Director's Report

Mr. Mirabella was not present. Kris passed on the acknowledgement of the improvement seen with the band's performance of the half time show from band camp to now.

III. No Auxiliary Report

IV. Treasurers Report

Heather was not present but Kris passed along the following.

- a. Reiterated the need for everyone to keep tabs on their GSA account balances; with fundraisers and trip payments due, please be patient with GSA balance inquiry responses. Email questions to Heather.
- b. An itemized report of the band festival is pending; noted we actually made over \$25K after expenses.
- c. Need a Treasurer for next year. The candidate should have a little bit of accounting background to make the role a little easier and demonstration of involvement in the Band Patrons (i.e. led fundraisers, volunteered to help with events/activities)

V. Approval of the October 3, 2016 meeting minutes – motion to approve minutes: Sheri Micklo and second by Jim Grassi.

VI. Standing Committees:

- a. Band Festival – Need chair(s) for next year's festival. Doesn't have to be but prefer for an underclassman parent(s) to fill the role so they can carry it over with incoming parents to keep the event going.
 1. The Big Book of Festival Knowledge is being updated so that it can be passed on to the new chair(s).
 2. Committee chairs to update committee descriptions and collect feedback from their committee members on lessons learned. Updates and feedback are to be turned into Becky Evanchak.
 3. Feedback on lessons learned will be reviewed by the board for possible inclusion in the updates.
- b. Chaperones – Please read your emails to find out if you have been identified as a chaperone or not.
- c. Banquet Committee – A chairperson is needed immediately to begin planning. Sheri Micklo agreed to be the chair as long as she has committee members to assist; especially with the invites.
 1. Invitations – Dawn Como
 2. Programs – Patti Shaughnessy
 3. Photos – Geoff Bond
 4. Venue - needs to be reserved soon to accommodate approximately 440 people (band members, 2 guests per band member, and staff)
 5. Date – typically the last Friday in May.
 6. Volunteers – anyone wanting to help please reach out to Sheri Micklo.
- d. Disney –
 1. The payment schedule will be posted on the website.
 2. All fundraising for the trip is to be completed by end of January or sooner.
 3. Reiterated the need for payments to be made on time because we have strict deadlines that we need to adhere to for payments with the travel agency and airlines.
 4. DO NOT send payments into school. Mail payments to Heather Maurer.
 5. Itinerary is not set yet but the band will be marching at Magic Kingdom on Saturday afternoon.
 6. We will be offering band families the opportunity to purchase park tickets at the discount level extended to the band. Tickets purchased can only be used on the dates during our trip.

- e. Spaghetti Dinner – Kelly McBeth is chairing this fundraiser. Anyone interested in assisting, please contact Kelly. Kris Herazo and David Delmonico will be meeting with Kelly pass along historical information.
- f. Fundraisers –
 - 1. Wreath sell–delivery 12/1
 - 2. Hoagies – starting 11/14 through 11/28 with a delivery of 12/7
 - 3. Yankee Candle – waiting on delivery date
 - 4. Fruit Sale – starting 10/24 through 11/15 with a delivery of 12/6
 - 5. Applelicious – starting 10/31 through 11/17 with delivery around 12/10
 - 6. Rita’s – Feb/March

VII.

Important Dates:

- a. Playoff Game: Friday 11/11 at EF
- b. Holiday Parade: Saturday 11/26
- c. Holiday Concert (Band/Choir): Wednesday 12/21
- d. Disney Trip: 3/27 through 4/2
 - 1. Please remember that you MUST be in good standing with the Patrons to attend the Disney trip and banquet.
- e. Next band patron meeting: January TBD

President Herazo called for a motion to adjourn; motion made by Dawn Como and 2nd Jim Grassi. Meeting ended at 7:40 pm.

Respectfully submitted,
Becky Evanchak
Band Patron Secretary