

Thomas Jefferson Band Patrons, Inc.
Meeting Minutes
October 3, 2016

- I. Welcome
The meeting was called to order at 7:08 pm in the Thomas Jefferson High School Chorus Room. Kris Herazo welcomed everyone and led the Pledge of Allegiance.
- II. Band Director's Report
Mr. Mirabella was not present. Kris passed on his big thank you for everyone's hard work and successful festival. Very happy and pleased with the outcome.
- III. Treasurers Report
 - Provided a sneak peak into proceeds from festival. Brought in over \$30K (does not include the deduction of expenses which is estimated to be \$7K).
 - Disney Trip
 - First payment due at the end of Oct.
 - Payments needs to be made on time. Late payments contribute to potential errors.
 - Will get payment schedule posted on website
 - 13 outstanding assessment fees.
 - Please keep tabs on your GSA account balances; with fundraisers and trip payments due; please be patient with GSA balance inquiry responses.
- IV. Approval of the Revised August 2, 2016 and September 13, 2016 meeting minutes – motion to approve minutes: Bonnie Houy and second by Deann Felix
- V. Board Report:
 - a. Band Festival – A BIG THANK YOU TO EVERYONE!!!
 1. Really appreciate everyone's hard work and it is wonderful knowing the dependability of our volunteers to bring this event together for our most successful festival yet.
 2. Full House and standing room only; had 3 more bands this year and everyone stayed.
 3. All the bands were great; they were so very appreciative of the hospitality extended to them.
 4. Festival Signs returned for reuse next year.
 5. Drumline helped stage water and snacks for visiting bands
 6. Anna Myers helped with the VIP room tear down.
 7. Students helped pick up trash in bleachers.
 8. Becky Evanchak opened up a lower gate ticket booth after the fact with opening up parking in the Junior lot which was designated for buses only.
 9. Need to schedule a lessons learned meeting with the chairs so we can update the book for next years' committee. Topics mentioned: Parking, use of shuttles, Programs, assistance needed to tear down VIP room, Invitees to VIP brought kids up to the room; Selling of t-shirts
 10. Due to the weather the day before, we were unable to use the rock pile for parking but after exhausting all other options the school district did approve opening it up; per Jim Grassi no damage done.
 11. Will be sending out an email to reorder programs for those who missed out on getting one at the festival.
 12. Please get in all expenses submitted to Leslie Zovko.
 13. Need a chair/ or co-chairs for next year; planning starts in Jan.
 14. Money earned is allocated for expenses throughout this school year and allocated as carry over for expenses until next festival. Proceeds are not allocated to the Disney trip.
 - b. Chaperones – Need additional chaperones for Senior Rec football game
 - c. Disney – The list of parks mentioned in previous meeting minutes was tentative and not complete; just a little insight as to what is being planned. Final plans will be shared at the trip meeting early 2017. The intention is to get as much as possible for the cost of each student.

- d. Fundraisers –
1. Enjoy book – sold 158 and students received \$11/book
 2. Hoagie sale – sold 1380 – need help with delivery; any time after 3 pm in cafeteria
 3. Wreath sell– started 10/3 – delivery 12/1
 4. Pepperoni Roll sell – starting 10/6
 5. Yankee Candle – starting 10/10
 6. Fruit Sale – starting 10/24 with estimated delivery around 12/6
 7. Applicious – starting 10/31 – delivery before Thanksgiving
 8. Steeler Games – Need people for the Pitt games. Looking for someone to chair this fundraiser for next year.
 9. Spaghetti Dinner – Kelly McBeth is chair; Kris Herazo and David Delmonico to meet with Kelly to provide overview. Scheduled for the Saturday of the spring musical; March 11th.
- e. Senior Recognition – Senior parents should have received letter for sign making, pictures, etc. Sign making is starting 10/4 at Jefferson United Methodist.
- f. Halloween Parade – Students dress up in costume. Meet at PH Pres. Church parking lot.
- g. Football Game 10/7 – Likely will keep students after school; will feed them before leaving school. Will provide a snack during the game. Welcome to send snacks with kids for the bus ride. Also, we were selected to participate in the WPXI Band of the week; log in and vote.
- h. Extra T-shirts are in. Made announcement to the students about pick up; to see Kris Herazo.

VI. New Business:

- a. Cheryl Freedman suggested a general fundraiser for next year; “Tricky Trade” where band families donate two baskets and we sell sheets of tickets/tables. Band families’ sign up for baskets. Attendees bring their own food and drink. Baskets are raffled off like Chinese Auction; place tickets in the corresponding container. Students of the band delivery the baskets to the winners. They did a Tricky Trade before where it brought in \$20-30K. Suggested for Cheryl to provide information to Mary Grassi for further consideration.

President Herazo called for a motion to adjourn; motion made by Mike Birch and 2nd by Joe Evanchak. Meeting ended at 8:20 pm.

Respectfully submitted,
Becky Evanchak
Band Patron Secretary