



POLICY 124 - VOLUNTEERS

1. **Purpose**

The Board recognizes the vital role that community, parents and family play in the education of the student. The District is committed to working with the community, parents and family of students in order to ensure that everyone has an opportunity to become involved in the education of children of the District and to ensure the safety and well-being of our students.

2. **Authority**

The Board recognizes that the responsibilities for each student's education is shared by the school and the family and acknowledged that schools and families must work as knowledgeable, cooperative partners to effectively educate all students. To this end, the Board supports community involvement in roles as volunteers with the District.

3. **Delegation of Responsibilities**

Each building principal will develop and implement a system for tracking volunteer activities in his/her building. All clearances will be maintained on file at the schools as well as the District administration office. The District administration office will also monitor tracking of volunteer activity in the school buildings.

4. **Requirements**

Act 34 and Act 151 clearances are required for all volunteers wishing to accompany students in any of the following instances:

- A. Off campus field trips;
- B. Off campus overnight trips;
- C. Participation in any activity with students where no teacher is present regardless of whether the activity is on or off campus.

Volunteers who participate only in in-school activities such as class parties or a classroom activity with a teacher present physically in the classroom are not required to have clearances.

It is the volunteer's responsibility to pay any fees required to receive clearances, the District will not be liable for any fees.

5. **Expiration**

New clearances will be required if there is no volunteer activity for one entire school year.